

**BOARD OF NURSING
MEETING MINUTES
NOVEMBER 8, 2018**

PRESENT: Paul Abegglen (*via Skype /Connection issue from 10:55 a.m.–11:15 a.m.*), Rosemary Dolatowski, Peter Kallio, Sheryl Krause, Lillian Nolan, Luann Skarlupka (*arrived at 9:12 a.m. /via Skype*), Elizabeth Smith-Houskamp (*Out of the room from 12:15 p.m.–12:42 p.m.*), Pamela White

EXCUSED: Jennifer Eklof

STAFF: Brittany Lewin, Division Administrator; Amber Cardenas, Legal Counsel; Sharon Henes, Administrative Rules Coordinator; Kimberly Wood, Program Assistant Supervisor-Adv.; and other DSPS Staff

CALL TO ORDER

Sheryl Krause, Chair, called the meeting to order at 9:08 a.m. A quorum of seven (7) members was confirmed.

ADOPTION OF THE AGENDA

Amendments to the Agenda

- Closed Session: Under item “L. Deliberation on DLSC Matters” **ADD:**
 - 1. Attorney Elizabeth Bronson
 - Stipulations and Final Decisions and Orders
 - 1. 17 NUR 452 – Carol P. Jeuck, R.N.
 - Closed Session: Under item “L. Deliberation on DLSC Matters; 2. Attorney Alicia Kennedy; Stipulations and Final Decisions and Orders” **ADD:**
 - 16 NUR 689 – Austin A. Oldham, R.N.
 - Closed Session: Under item “L. Deliberation on DLSC Matters; 2. Attorney Leslie McKinney; Stipulations and Final Decisions and Orders” **ADD:**
 - 17 NUR 461 – Kelsey L. Schroeder, R.N.
- Closed Session: **CORRECT** item “L. Deliberation on DLSC Matters; 5. Monitoring, a. Department Monitor Erin Graf; 5. Mark Kongshaug, R.N. – Requesting...”
 - Change the spelling of “Knogshaug” to “Kongshaug”

MOTION: Peter Kallio moved, seconded by Pamela White, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 11, 2018

MOTION: Peter Kallio moved, seconded by Lillian Nolan, to approve the minutes of October 11, 2018 as published. Motion carried unanimously.

(Luann Skarlupka joined the meeting at 9:12 a.m.)

ADMINISTRATIVE MATTERS**Appointment of Liaisons and Alternates**

2018 LIAISON APPOINTMENTS	
Professional Assistance Procedure (PAP)	Pamela White <i>Alternate: Peter Kallio</i>
2018-2019 SCREENING PANEL APPOINTMENTS	
December 2018	Rosemary Dolatowski, Beth Smith-Houskamp, Lillian Nolan
January–March 2019	Peter Kallio, Lillian Nolan
April 2019–June 2019	Beth Smith-Houskamp, Luann Skarlupka
July 2019–September 2019	Pamela White, Rosemary Dolatowski
October 2019–December 2019	Paul Abegglen, Jennifer Eklof

MOTION: Peter Kallio moved, seconded by Lillian Nolan, to acknowledge the Chair's appointment of liaisons. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS**Lakeshore Technical College – Practical Nursing (PN) School Approval**

MOTION: Pamela White moved, seconded by Peter Kallio, to acknowledge and thank Kay Avci, M.S.N., B.S.N., of Lakeshore Technical College for her appearance before the Board. Motion carried unanimously.

MOTION: Beth Smith-Houskamp moved, seconded by Peter Kallio, to conduct a site visit of Lakeland Technical College in consideration of approval for their practical nursing (PN) school. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**Act 108 Report – Review of Chapters N 2 and 4**

MOTION: Lillian Nolan moved, seconded by Pamela White, to request DSPS staff draft a Scope Statement for N4, Relating to Licensure of Nurse Midwives. Motion carried unanimously.

CLOSED SESSION

MOTION: Peter Kallio moved, seconded by Lillian Nolan, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85 (1)(b), Stats.); to consider closing disciplinary investigation with administrative warning (ss.19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s.19.85(1)(g), Stats.). Sheryl Krause, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Paul Abegglen-yes; Rosemary Dolatowski-yes; Peter Kallio-yes; Sheryl Krause-Yes; Lillian Nolan-yes; Luann Skarlupka-yes; Elizabeth Smith-Houskamp-yes; and Pamela White-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:31 a.m.

(Paul Abegglen experienced connection issues from 10:55 a.m.–11:15 a.m.)

RECONVENE TO OPEN SESSION

MOTION: Peter Kallio moved, seconded by Lillian Nolan, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 2:26 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Peter Kallio moved, seconded by Rosemary Dolatowski, to affirm all motions made and votes taken in closed session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)

CREDENTIALING MATTERS

Application Reviews

David Lenninger – R.N. & A.P.N.P. Renewal Applicant

MOTION: Lillian Nolan moved, seconded by Beth Smith-Houskamp, to deny Applicant David Lenninger's application for renewal of his Advanced Practice Nurse Prescriber (APNP) certificate (#4611-33). Reason for Denial of License Renewal: Denial of full licensure due to conviction of an exempt offense which is substantially related to the practice of nursing and necessary to protect the public health, safety, or welfare. Wis. Stat. §§ 441.07(1g)(b), 441.07(1g)(d), 111.335(3)(a)1., 111.335(4)(c)2., 440.08(4), and Wis. Admin. Code § N 7.03(2). Motion carried.

MOTION: Rosemary Dolatowski moved, seconded by Pamela White, to deny Applicant David Lenninger's application for unrestricted renewal of his Registered Nurse (RN) license (#179959-30). Instead, the Board offers to renew the RN license with limitations. Reason for Denial of Unrestricted License Renewal: Denial of full licensure due to conviction of an exempt offense which is substantially related to the practice of nursing and necessary to protect the public health, safety, or welfare. Wis. Stat. §§ 441.07(1g)(b), 441.07(1g)(d), 111.335(3)(a)1., 111.335(4)(c)2., 440.08(4), and Wis. Admin. Code § N 7.03(2). Motion carried.

(Peter Kallio recused himself and left the room for deliberation and voting in the matter concerning David Lenninger.)

Holly Moeller – L.P.N. Applicant

MOTION: Lillian Nolan moved, seconded by Rosemary Dolatowski, to grant the Licensed Practical Nurse application of Holly Moeller. Motion carried unanimously.

Erika Palomino – R.N. Applicant

MOTION: Pamela White moved, seconded by Peter Kallio, to deny Applicant Erika Palomino's application (App #651432) for unrestricted Registered Nurse (RN) license by endorsement. Instead, the Board offers a RN license with limitations. Reason for Denial of Unrestricted License: Due to history of RN employment termination which demonstrate practice beyond the scope of the practice of an RN. Wis. Stat. §§ 441.06(1m), 441.07(1g)(b), 441.07(1g)(d), and Wis. Admin. Code §§ N 2.21(2)(e) and 7.03(1)(e). Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Attorney Elizabeth Bronson

Stipulations and Final Decisions and Orders

17 NUR 452 – Carol P. Jeuck

MOTION: Beth Smith-Houskamp moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Carol P. Jeuck, R.N., DLSC Case Number 17 NUR 452. Motion carried unanimously.

Attorney Alicia Kennedy

Stipulations and Final Decisions and Orders

16 NUR 689 – Austin A. Oldham, R.N.

MOTION: Beth Smith-Houskamp moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Austin A. Oldham, R.N., DLSC Case Number 16 NUR 689. Motion carried unanimously.

17 NUR 357 – Angela R. Buss-Espinoza, R.N.

MOTION: Beth Smith-Houskamp moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Angela R. Buss-Espinoza, R.N., DLSC Case Number 17 NUR 357. Motion carried unanimously.

17 NUR 447 – Ian W. Cummins, R.N.

MOTION: Beth Smith-Houskamp moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Ian W. Cummins, R.N., DLSC Case Number 17 NUR 447. Motion carried unanimously.

17 NUR 635 – Zita M. Cooper, L.P.N.

MOTION: Beth Smith-Houskamp moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Zita M. Cooper, L.P.N., DLSC Case Number 17 NUR 635. Motion carried unanimously.

18 NUR 067 – Jonathan L. Long, R.N.

MOTION: Beth Smith-Houskamp moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Jonathan L. Long, R.N., DLSC Case Number 18 NUR 067. Motion carried unanimously.

Attorney Lesley McKinney

Stipulations and Final Decisions and Orders

17 NUR 168 – Casey I. Kirchman, R.N.

MOTION: Beth Smith-Houskamp moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Casey I. Kirchman, R.N., DLSC Case Number 17 NUR 168. Motion carried unanimously.

17 NUR 461 – Kelsey L. Schroeder, R.N.

MOTION: Beth Smith-Houskamp moved, seconded by Peter Kallio, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Kelsey L. Schroeder, R.N., DLSC Case Number 17 NUR 461. Motion carried unanimously.

17 NUR 482 – Kristine M. Disrud, R.N.

MOTION: Luann Skarlupka moved, seconded by Peter Kallio, to reject the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Kristine M. Disrud, R.N., DLSC Case Number 17 NUR 482. Motion carried unanimously.

Attorney Zachary Peters

Administrative Warnings

16 NUR 749 – S.M.B.

MOTION: Beth Smith-Houskamp moved, seconded by Peter Kallio, to issue an Administrative Warning in the matter of 16 NUR 749 (S.M.B.). Motion carried unanimously.

Monitoring

Department Monitor Erin Graf

APPEARANCE: Susan Thiel, R.N.

Requesting Access to Controlled Substances and Reduction in AA/NA Meetings

MOTION: Peter Kallio moved, seconded by Paul Abegglen, to deny the request of Susan Thiel, R.N., for access to controlled substances, and to grant a reduction in AA/NA meetings to once per week. Reason for Denial: Respondent needs to practice nursing under the current conditions of the Board Order (6/13/2013) before the Board will consider amending other requirements. Motion carried unanimously.

(Beth Smith-Houskamp was out of the room from 12:15 p.m. – 12:42 p.m.)

Kimberly Anderson, R.N.

Requesting Ability to Pass Narcotics in NICU and Reduction in Screens

MOTION: Beth Smith-Houskamp moved, seconded by Rosemary Dolatowski, to grant the request of Kimberly Anderson, R.N., for the ability to pass narcotics in the NICU and a reduction in screens to 36 per year. Motion carried unanimously.

**Renee Bender, R.N.
Requesting Full Licensure**

MOTION: Lillian Nolan moved, seconded by Beth Smith Houskamp, to grant the request of Renee Bender, R.N., for full licensure. Motion carried unanimously.

**Heidi Hargis, R.N.
Requesting Full Licensure**

MOTION: Peter Kallio moved, seconded by Pamela White, to deny the request of Heidi Hargis, R.N., for full licensure. Reason for Denial: Failure to demonstrate continuous and successful compliance under the Board Order (7/11/2013). Motion carried unanimously.

**Mark Kongshaug, R.N.
Requesting Ability to Work in Home Health and Public Health, Termination of Direct Supervision and Reduction of AA/NA to Once Per Week**

MOTION: Peter Kallio moved, seconded by Lillian Nolan, to deny the request of Mark Kongshaug, R.N., for the ability to work in home health and public health, termination of direct supervision and a reduction of AA/NA to once per week. Reason for Denial: Failure to demonstrate continuous and successful compliance under the terms of the Order (3/1/2007). Motion carried unanimously.

Department Monitor Jesse Benisch

**Elizabeth Watts, R.N.
Requesting Full Licensure**

MOTION: Peter Kallio moved, seconded by Pamela White, to grant the request of Elizabeth Watts, R.N., for full licensure. Motion carried unanimously.

Department Monitor Zoua Cha

**Kimberly Hughes, L.P.N.
Requesting Full Licensure**

MOTION: Luann Skarlupka moved, seconded by Lillian Nolan, to deny the request of Kimberly Hughes, L.P.N., for full licensure. Reason for Denial: Failure to demonstrate continuous and successful compliance under the terms of the Order (10/13/2016). Motion carried unanimously.

**Heather Pierce, R.N.
Requesting Full Licensure or a Reduction in Drug Screens**

MOTION: Peter Kallio moved, seconded by Luann Skarlupka, to deny the request of Heather Pierce, R.N., for full licensure or a reduction in drug screens. Reason for Denial: Failure to demonstrate continuous and successful compliance under the terms of the Order (5/6/2010). Motion carried unanimously.

**Justine Schneider, R.N.
Violation of Board Order**

MOTION: Peter Kallio moved, seconded by Lillian Nolan, to suspend the Registered Nurse (RN) license of Justine Schneider, R.N., for violations of Board Order (1/9/2014). The suspension will be in effect pending receipt of an AODA and fitness to practice assessment with an evaluator pre-approved by the Board. The Board may impose additional limitations based on the result of the assessments and evaluator's recommendations. The Board tables the request for work-site approval until the suspension is lifted. Motion carried unanimously.

Case Closures

MOTION: Peter Kallio moved, seconded by Pamela White, to close the DLSC Cases for the reasons outlined below:

1. 16 NUR 764 – C.G.N. – Prosecutorial Discretion (P2)
2. 17 NUR 074 – K.A.K. – Insufficient Evidence
3. 17 NUR 093 – K.K.O. – Insufficient Evidence
4. 17 NUR 104 – J.T.L. – Prosecutorial Discretion (P2)
5. 17 NUR 122 – D.C.D. – No Violation
6. 17 NUR 510 – T.K. – Insufficient Evidence
7. 17 NUR 623 – E.M. – No Violation
8. 17 NUR 829 – T.W.H. – Prosecutorial Discretion (P5-Flag)
9. 18 NUR 467 – L.H. – Prosecutorial Discretion (P6)

Motion carried unanimously.

ADJOURNMENT

MOTION: Peter Kallio moved, seconded by Pamela White, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:37 p.m.